

# **FRATERNAL ORDER OF POLICE**



**SOUTH OAKLAND COUNTY  
LODGE NO 130**

## **Constitution and Bylaws**

# Constitution

**CONSTITUTION AND BY-LAWS**  
**PREAMBLE**

We, the law enforcement officers of various subdivisions of South Oakland County of the State of Michigan, do hereby associate and pledge ourselves together for the following purposes:

- To support and defend the Constitution of the United States of America;
- To inculcate loyalty and allegiance to the United States of America;
- To promote and foster the enforcement of Law and Order;
- To improve the individual proficiency of our members in the performance of their duties;
- To encourage fraternal, social, charitable and educational activities among Law Enforcement Officers;
- To advocate and strive for uniform application of the civil service merit system for appointment and promotion;
- To create a tradition of Esprit de Corps, insuring fidelity to duty under all conditions and circumstances;
- To cultivate a spirit of fraternalism and mutual helpfulness among our members and the people we serve;
- To increase the efficiency of the Law Enforcement profession and thus more firmly to establish the confidence of the public in the service dedicated to the protection of life and property.

All terms used herein to denominate gender shall be generic and, whenever appropriate, the singular shall include the plural and the plural shall include the singular.

## **ARTICLE 1 NAME**

### **Section A**

This organization shall be known as the SOUTH OAKLAND COUNTY, LODGE NO 130, FRATERNAL ORDER OF POLICE and is subordinate of the State Lodge of Michigan and the Fraternal Order of Police, Grand Lodge. It shall consist of such Subordinate Lodges as are admitted to membership that conform to its rules and regulations.

1. This organization hereinafter may be referred to as:
  - a. F.O.P.
  - b. Order
  - c. Lodge
  - d. Lodge 130

### **Section B**

The National Board of Trustees shall have the sole and exclusive right to authorize, control, license and restrict the use of the name, insignia or emblem and mark, trademark or service mark of the Fraternal Order of Police. The National Secretary shall police the trademark of the Order and shall grant or refuse to grant permission to use the trademark of the Order as hereinafter set forth or as may be prescribed by the National Board of Trustees.

### **Section C**

South Oakland County Lodge 130, by virtue of their affiliation with the State Lodge, shall have the right to use the name, insignia, emblem and mark, trademark or service mark of the Fraternal Order of Police in order to signify or denote their affiliation therewith. In the case of prospective for profit use of the name, insignia, emblem or mark, trademark or service mark of the Fraternal Order of Police, or such other use that may place such subordinate lodge in competition with the Grand Lodge, such permission may be withheld by the National Board of Trustees.

## **ARTICLE 2 CHARACTER**

### **Section A**

The Fraternal Order of Police, South Oakland County Lodge 130 is an organization consisting of law enforcement officers of the United States, State of Michigan and the several political subdivisions thereof.

### **Section B**

The Fraternal Order of Police, South Oakland County Lodge 130 is a fraternal organization composed of professional law enforcement officers who have joined together for their common good and sworn to enforce the law at all times and under all circumstances.

### **Section C**

In no event shall the Fraternal Order of Police, South Oakland County Lodge 130 affiliate, join or be controlled by any labor organization. It is provided, however, that the Fraternal Order of Police, State Lodge of Michigan may provide labor services to those lodges and members who desire such service. Further, that this section shall not prohibit cooperative efforts with labor organizations for our common good.

### **Section D**

South Oakland County Lodge 130, Fraternal Order of Police, may engage in political activity in its own right. Further, it shall be the duty of the South Oakland County Lodge 130, Fraternal Order of Police and the State Lodge of Michigan to see that all laws protecting the law enforcement officers of this state are protected.

### **Section E**

South Oakland County Lodge 130 Fraternal Order of Police is strictly non-sectarian. The membership of this organization shall not strike or by concerted action cause a cessation of the performance of law enforcement duties, or induce other members to do likewise. The penalty for such action by any member shall be immediate expulsion from the Fraternal Order of Police.

### **Section F**

The Grand Lodge Constitution and Bylaws together with the State Lodge of Michigan Constitution and this Constitution shall be the fundamental law of the Order and together with the Bylaws enacted in conformance therewith shall govern the conduct of this Lodge.

## **ARTICLE 3 MEMBERSHIP**

### **Section A            ELIGIBILITY FOR MEMBERSHIP**

Any regularly appointed or elected full-time employed Law Enforcement Officer of the United States of America and the State of Michigan or any political subdivision thereof, shall be eligible for membership in the Fraternal Order of Police, subject to the Constitution and Bylaws of the Order.

No person shall be denied membership based on race, color, creed, age, religion, national origin, disability, or sex.

The Fraternal Order of Police shall deny membership to anyone who is, or has been a member of any party or organization regardless of what name known, which advocates the abolition or destruction of our government by force or subversive means.

1. ***Regularly Appointed Law Enforcement Officer*** shall mean any law enforcement officer who meets the minimum standards, has received the training and education required by the United States of America, the State of Michigan, the political subdivision or agency by which they are appointed and is granted arrest powers.
2. ***Elected Law Enforcement Officer***, shall mean any law enforcement officer who meets the qualifications who by law is exempted from meeting the minimum training standards and is elected to that position by a vote of the citizenry in their jurisdiction.
3. ***Full-Time Employed Law Enforcement Officer*** shall mean law enforcement officers that are engaged in such employment as their full-time occupation.

### **Section B            SOUTH OAKLAND COUNTY LODGE 130 MEMBERSHIPS**

Subject only to the provisions of this Constitution and Bylaws, South Oakland County Lodge 130 shall govern its membership. South Oakland County Lodge 130 shall establish requirements for membership. Such requirements shall not be in conflict with the Grand Lodge Constitution and Bylaws or the State Lodge of Michigan Constitution and Bylaws.

### **Section C            CLASSES OF MEMBERSHIP**

There shall be three types of membership: active, retired and honorary.

1. ***Active Membership:***
  - a. Shall include regularly appointed or elected full-time and retired law enforcement officers.
  - b. Subject to the approval of the State Lodge and the subordinate lodge, may include regularly appointed or elected law enforcement officers who have resigned from their law enforcement duties who have remained members in good standing.
  - c. Only Active Members shall have voice and vote.
2. ***Retired Membership:***
  - a. Shall be comprised of retired regularly appointed or elected Law Enforcement Officers who withdraw from Active Membership upon or after retirement from Law Enforcement.
3. ***Honorary Membership:***
  - a. Shall be comprised of individuals recognized for exceptional service or contribution to the nation, state or political subdivision, the Law Enforcement community or the Fraternal Order of Police.

### **Section D            SIMULTANEOUS MEMBERSHIP PROHIBITED**

No person shall simultaneously be a member of more than one Subordinate Lodge.

### **Section E            DELINQUENT OR SUSPENDED MEMBERS**

No member who is delinquent, or who has been suspended by a State or another Subordinate Lodge for any reason, be eligible for membership in South Oakland County Lodge 130 until such suspension or delinquency has been lifted.

### **Section F            FELONY CONVICTIONS PROHIBITED**

The Fraternal Order of Police may remove or deny membership to anyone convicted of a felony in any court of the United States, or any state court, once all appeals have been exhausted.

### **Section G            MEMBERS ON ACTIVE DUTY**

Any member in good standing, leaving his duties as Law Enforcement Officer to serve in the Armed Forces of the United States, shall retain his Active Membership by this Lodge until said member shall return to his normal duties as a Law Enforcement Officer to the department from which he left, or discharge from, to Active Service.

## **ARTICLE 4 ORGANIZATION**

### **Section A**

Lodge No. 130, Fraternal Order of Police, South Oakland County, shall consist of duly elected members of Lodge 130 and is subordinate of the State Lodge of Michigan.

### **Section B**

The Lodge shall be composed of Members that are in good standing and that have conformed with the rules and regulations of the Lodge. No person except a duly-elected member shall have voice or vote or be eligible to hold office in the Lodge.

### **Section C**

The highest Authority of the Lodge shall be vested in the general membership meeting, to be held at least once a month.

### **Section D**

Regular meetings shall be held on the day and hour set by 2/3 vote of the membership. Special meetings may be held as such time and places the President of the Lodge may deem advisable. The Secretary of the Lodge shall give notification of all such meetings to the membership.

### **Section E**

Between the membership meetings the highest authority of the Lodge shall be vested in the Lodge Board of Trustees. This will meet at the discretion of the Lodge President and, whatever business is transacted at this time, shall be recorded and presented to the general membership at the next regular meeting.

### **Section F**

It shall be the duty of the President to call a special meeting upon petition in writing of fifteen percent of the membership. The Secretary shall notify all members of such meetings and purpose of such meeting and no business shall be transacted at such meeting other than set forth upon said notice and upon attendance of fifteen percent of members petitioning for said meeting. Notice to be given in accordance with Section D.

### **Section G**            **LODGE YEAR**

The Lodge year shall begin and end with the installation of newly elected officers.

### **Section H**            **ANNUAL BUDGET**

There shall be an annual budget of the Lodge which shall be formulated by the Budget Committee in accordance with such rules and regulations as may, from time to time, be prescribed within the By-Laws and said budget shall be reported to the Board of Trustees in January of every fiscal year.

1. The budget shall remain in full force and effect for the fiscal year unless revised by emergency action of the President, formal action taken at a meeting of the Board of Trustees, or by action of the General Membership Meeting.

## **ARTICLE 5 LODGE OFFICERS**

### **Section A            TERM OF OFFICE**

The Officers of the Lodge shall consist of the President, Immediate Past President, Vice President, Secretary, Treasurer, Second Vice President, Sergeant-At-Arms and the five (5) Building Authority Trustees.

1. The term of office for each Lodge Officer shall be one (1) year or until a successor is elected and qualified.
2. Any officer or officers absent from three (3) consecutive meetings except for reasons of sickness, regular tour of duty or reasonable excuse, shall automatically be relieved of duties of said office.
3. Any member absent from meeting because of regular tour of duty as Law Enforcement Officer shall be credited with attendance to regular meeting.

### **Section B            RESIGNATION FROM OFFICE**

Any Lodge Officer who resigns from office during any elected term shall relinquish all rights and privileges of that office and shall revert to the status of "Member".

1. Any Lodge Officer who resigns from active law enforcement service for any reason other than to retire on pension, either for length of service or disability, or otherwise becomes ineligible as a member of the Fraternal Order of Police, shall forfeit their position as a Lodge Officer.
2. This Section shall not include a Lodge President who fulfills the requirements set forth in this Constitution and Bylaws. Such Lodge President shall assume the position of Immediate Past President.

### **Section C            GENERAL**

Any Active Member may be eligible to hold office provided that he has been a member of this Lodge for at least one year and has attended one-half of the regular meetings of the year unless confined or restricted by regular duties as Law Enforcement Officer, or severe illness. No Active Member who has left the Law Enforcement Service through resignation or dismissal shall be eligible for election as Officers or Delegates of this organization.

### **Section D            NOMINATIONS**

Candidates for election to the offices of President, Vice President, Secretary, Treasurer, 2<sup>nd</sup> Vice President, Sergeant-At-Arms, and Building Authority Trustees shall be nominated at each business meeting in September and October.

1. Nominations shall be made from the floor and, after being declared closed by the Lodge President at the October meeting, such nominations shall not be re-opened.
2. No member shall be nominated nor be a candidate for election to more than one Lodge Office.

### **Section E            BALLOTS**

The name of each duly nominated candidate for office shall be placed on the ballot in Alphabetic Order.

### **Section F            UNCONTESTED ELECTIONS**

In the event that there is only one (1) nominee for a particular Lodge Office, a motion may be made by any delegate from the floor of the October to have the Lodge Secretary cast one vote for all of the Uncontested Lodge Officer positions.

### **Section G            CONDUCT OF ELECTIONS**

Each State Officer, except State District Trustees, shall be elected by a vote of the qualified delegates on the floor at the Annual State Conference.

1. Lodge President and Lodge Vice President shall appoint an Election Committee who will be responsible for the overall conduct of the election.
2. The election of contested offices shall be conducted by paper ballot, mailed to each Active member in good standing by First Class Mail. A return addressed envelope, bearing the return address to the Election Committee shall be included with each ballot. The ballots returned shall be opened by the Election Committee at the November meeting, tabulated and the results announced at the November Meeting. The mailing of the ballots shall be made no later than ten (10) calendar days after the October meeting and shall be handled by the Election Committee.
3. Ties will be resolved by secret ballot of the qualified voting members present at the general membership meeting.

4. Once the polls have been declared closed, the Election Committee shall tally the ballots.
  - a. Once the ballots have been tallied, the Chairman of the Election Committee shall announce the results of the election.
  - b. The President shall declare as being elected those candidates receiving a plurality of the votes cast.

**Section H**            **INSTALLATION**

Those Lodge Officers duly elected shall be installed by either a National Officer or State Officer or a Past President. Those duly elected Lodge Officers shall assume office in accordance with the regular order of business.

**Section I**            **SUCCESSION**

Except for the offices of Lodge President and Immediate Past President, any vacancy in any office shall be filled by an appointment by the Lodge President upon a majority vote of the Board of Trustees.

1. In the event of a vacancy in the office of the President, the Vice President shall automatically assume the office of President and complete the unexpired term of office.
2. In the event of a vacancy in the office of the Immediate Past President, the position shall be filled with the living person who most recently held the office of President, who doesn't hold another office.

**ARTICLE 6**  
**LODGE EXECUTIVE BOARD**

**Section A**            **COMPOSITION OF THE LODGE EXECUTIVE BOARD**

There shall be a Lodge Executive Board which shall consist of the President, Immediate Past President, Vice President, Secretary, Treasurer, Second Vice President, Sergeant-At-Arms and Building Authority Trustees

**Section B**            **MEETINGS OF THE LODGE EXECUTIVE BOARD**

The Executive Board shall meet as called by the President, for the purpose of advising the President in carrying out the administrative, business and other affairs of the Lodge in accordance with this Constitution and By-Laws. The President shall preside over the Executive Board.

1. For the opening of a meeting of the Executive Board, a quorum of no less than fifty-one (51%) percent of the members of the Executive Board shall be present.

**ARTICLE 7**  
**LODGE BOARD OF TRUSTEES**

**Section A**            **COMPOSITION OF THE LODGE BOARD OF TRUSTEES**

There shall be a State Board of Trustees which shall consist of the State President, Immediate Past State President, State Vice President, State Secretary, State Treasurer, State Second Vice President, State Sergeant-At-Arms, Building Authority Trustees and three (3) Associate Advisors.

**Section B**            **MEETINGS OF THE BOARD OF TRUSTEES**

The Executive Board shall meet as directed by the President to exercise all administrative powers of the Lodge between the General Membership meetings.

1. The Board of Trustees shall meet at the call of the President to exercise all administrative powers of the Order between General Membership meetings.
2. The Board of Trustees shall have the authority to conduct Lodge's business with any expenditure not to exceed \$1,000.00 (one thousand dollars). Any expenditure over \$1,000.00 will have to be approved by a majority vote of those Active Members at a general membership meeting.
3. Minutes of each meeting of the Board of Trustees shall be kept by the Secretary and shall be presented to such Board at the next meeting thereof..
4. For the opening of a meeting of the Board of Trustees, a quorum of no less than fifty-one (51%) percent of the members of the Board of Trustees shall be present.

**Section C**                    **TIME LIMITATIONS ON SPEAKERS**

The President shall have the right to establish reasonable time limitations upon each speaker desiring to speak on a subject at any meeting of the Board of Trustees.

1. Such time limitations shall be established prior to the opening of such meeting.
2. Such time limitations shall be applied uniformly.
3. Consideration shall be given to the importance of the subject matter, its complexity, the office held by the speaker as well as other pertinent factors.

**Section D**                    **MEMBERS RIGHT TO SPEAK AT MEETINGS**

Any member present at a meeting of the Board of Trustees shall have the right to speak upon matters under consideration, subject to proper recognition by the Chair.

**ARTICLE 8**  
**PRESIDENT**

**Section A**                    **DUTIES OF THE PRESIDENT**

The President shall be the chief executive officer of the Fraternal Order of Police, South Oakland County Lodge 130.

1. The President shall preside at the General Membership Meetings as well as all meetings of the Executive Board and the Board of Trustees.

**Section B**                    **ADMINISTER THE BUSINESS OF THE LODGE OF MICHIGAN**

The President shall administer and manage the business of the Lodge between the meetings of the Board of Trustee and General Membership meetings.

1. The President shall administer and manage the business of the Order between meetings of the Board of Trustees and General Membership meetings. He shall ensure that the resolutions and By-Laws of the Lodge and the orders and action of the Membership are carried out.
2. The President shall execute all contracts into which the Lodge may enter.

**Section C**                    **BOND REQUIRED**

The President shall furnish a bond to insure the faithful performance of their duties of office.

1. Such bond shall be in a form and amount as approved by the Board of Trustees.
2. Such bond shall be paid for by the Lodge.

**Section D**                    **COMMITTEE APPOINTMENTS**

The President shall appoint a majority of the members of each committee and shall name the Chairman thereof, upon the advice and consent of the Board of Trustees.

1. The President shall serve as an *ex-officio* member of all committees of the Lodge.

**Section E**                    **BONDS VOUCHERS AND DISBURSEMENTS**

Together with the Treasurer, the President shall attest to all warrants, bonds and vouchers for disbursements from any fund of the Lodge.

**Section F** **EXPIRATION OF TERM OF OFFICE**

The President shall convey to their successor all unfinished business, books, records and physical property belonging to the Lodge within two weeks after the expiration of their term of office.

**Section G**                    **CONFERENCE DELEGATE**

By virtue of his Office, the President shall be a delegate to the State and National Conferences.

**ARTICLE 9  
IMMEDIATE PAST PRESIDENT**

**Section A**            **DUTIES OF THE IMMEDIATE PAST PRESIDENT**

The officer of Past Immediate President shall be held by the living person who most recently held the office of President.

1. Such President shall have completed one (1) full term of office, and was not removed from office.
2. The Immediate Past President shall advise and assist the President and the Board of Trustees in the performance of their duties and shall execute such assignments as may be ordered by them.

**Section B**            **PAST PRESIDENTS LIFE MEMBERS**

All Past Presidents shall be lifetime members of this Lodge with all rights and privileges of voice and vote.

**ARTICLE 10  
VICE PRESIDENT**

**Section A**            **DUTIES OF THE STATE VICE PRESIDENT**

In the absence of the President, the Vice President shall preside at all meetings of the Executive Board and the Board of Trustees.

1. In the absence of the President, the Vice President shall otherwise perform the duties of the President.
2. The Vice President shall perform such other duties as shall be ordered by the President and the Board of Trustees.

**Section B**            **SUCCESSION**

In the event of the death, resignation or other vacation of the office of President, the Vice President shall succeed to the office of President and complete the unexpired term of office.

**Section C**            **COMMITTEE APPOINTMENTS**

The Vice President shall appoint a minority of the members of each committee, upon the advice and consent of the Board of Trustees.

**Section D**            **EXPIRATION OF TERM OF OFFICE**

The Vice President shall convey to their successor all unfinished business, books, records and physical property belonging to the Lodge within two weeks after the expiration of their term of office.

**Section E**            **NATIONAL CONFERENCE DELEGATE**

By virtue of his Office, the Vice President shall be a Delegate to the National Conference.

**Section F**            **BUDGET COMMITTEE**

By virtue of his Office, the Vice President shall serve on the Budget Committee.

**ARTICLE 11  
SECRETARY**

**Section A**            **DUTIES OF THE SECRETARY**

The Secretary shall oversee the books, records, documents, Seal, office equipment of the Lodge under the general authority of the President and the Board of Trustees.

**Section B**            **MINUTES**

The Secretary shall record and transcribe minutes of the General Membership Meeting, as well as meetings of the Executive Board and Board of Trustees.

1. The Secretary shall submit such minutes for approval or rejection at the next General Membership Meeting, Executive Board Meeting or Board of Trustees Meeting.
1. The Secretary shall forward a copy of said minutes to webmaster and each member via mail who request in writing to receive minutes by mail, as soon as possible after the meeting is held.

**Section C**            **GENERAL CORRESPONDENCE**

The Secretary shall conduct the general correspondence of the Lodge.

**Section D**            **BOND REQUIRED**

The Secretary shall furnish a bond to insure the faithful performance of their duties of office.

1. Such bond shall be in a form and amount as approved by the Board of Trustees.
2. Such bond shall be paid for by the Lodge.

**Section E**            **ATTEST TO CONTRACTS**

The Secretary shall attest, under the Seal of the Order, to all duly authorized contracts of the Lodge.

**Section F**            **CUSTODIAN OF THE CONSTITUTION AND BYLAWS**

The Secretary shall be the official custodian of this Constitution and Bylaws and amendments thereto of the Fraternal Order of Police, South Oakland County Lodge 130.

1. The Secretary shall authenticate this Constitution and Bylaws by the Seal of the Order and the signatures of the President and Secretary.
2. The Secretary shall maintain a book of amendments to this Constitution and Bylaws.
3. The Secretary shall be responsible for preparation of amendments to the Constitution and Bylaws for presentation at the General Membership Meeting.
  - a. The Secretary shall ensure that said amendments conform to the document it seeks to amend in respect to form, placement and syntax.
4. The Secretary shall be responsible for the publication of the Constitution and Bylaws of the Fraternal Order of Police, South Oakland County Lodge 130, as amended.
  - a. The Secretary shall include notations or history denoting the date of each amendment and the content thereof.

**Section G**            **CUSTODIAN OF THE MEMBERSHIP LIST**

The Secretary shall maintain the official membership list.

1. The Secretary shall not release the membership list unless specifically authorized or directed to do so by the Board of Trustees.
  - a. Such authorization or direction for the release of the membership list shall be entered in the minutes of the meeting wherein such direction or authorization was granted.

**Section H**            **NOTICE OF SPECIAL MEETINGS**

The Secretary shall prepare and mail to each member of the Board of Trustees a Notice of Special Meetings not less than twenty (20) days prior to such meeting.

**Section I**            **EXPIRATION OF TERM OF OFFICE**

The Secretary shall convey to their successor the Seal of the Order, books, records, documents, equipment, merchandise and all other property of the Lodge within two weeks after the expiration of their term of office and shall require and receive a receipt thereof.

**Section J**            **DUES NOTICES AND COLLECTION**

It shall be the duty of the Secretary to send out dues notices and collect all dues, transfer the same to the Treasurer, record the dues in the membership ledger, and issue dues cards.

**Section K**            **PER-CAPITA TAX**

He shall report the Per-Capita tax forms as required by the State and National Lodges.

**Section L**            **INSURANCE RECORDS**

He shall maintain records of insurance membership on all members.

**Section M**            **NEW MEMBERS NOTIFICATION**

He shall notify all applicants of their election of membership.

**Section N**            **DELINQUINE NOTICES**

He shall send notification to all members arrear in their dues.

**Section O**            **STATE CONFERENCE DELEGATE**

He shall by virtue of his office be a delegate to the State Conferences.

**Section P**            **LODGE MERCHANDISE**

He shall be responsible for the purchase, inventory and sale of all merchandise of the Lodge.

**Section G**            **EXPIRATION OF TERM OF OFFICE**

He shall turn over to his successor the Seal of the Order and all books, records, documents, equipment, merchandise and all other property of the Lodge in his possession within two weeks after expiration of his term of office.

**ARTICLE 12**  
**TREASURER**

**Section A**            **DUTIES OF THE TREASURER**

The Treasurer shall be the custodian of the funds of the Lodge.

**Section B**            **BOND REQUIRED**

The Treasurer shall furnish a bond to insure the faithful performance of their duties of office.

1. Such bond shall be in a form and amount as approved by the Board of Trustees.
2. Such bond shall be paid for by the Lodge.

**Section C**            **ATTEST TO WARRANTS**

Along with the President, the Treasurer shall attest to all warrants and vouchers for the disbursements of any funds of the Lodge.

**Section D**            **MAINTENANCE OF ACCOUNTS**

The Treasurer shall maintain an itemized accounting of all receipts and disbursements and have this record ready at all times.

1. Upon the approval of the Board of Trustees, the Treasurer may engage the services of a certified public accountant.

**Sections E**            **DEPOSITS OF FUNDS**

The Treasurer shall deposit, and ensure the safety of the funds of the Lodge in a financial institution approved by the Board of Trustees.

**Section F**            **SPECIAL ACCOUNTS**

The Treasurer shall establish such special accounts as become necessary, and allocate to each fund the amounts collected or appropriated therefore.

**Section G**            **FINANCIAL REPORTS**

The Treasurer shall submit a Financial Report at each General Membership Meeting, as well as each meeting of the Board of Trustees.

**Section H**            **BUDGET COMMITTEE CHAIR**

By virtue of his office, the Treasurer shall be chairman of the Budget Committee.

**Section I**

The Treasurer shall perform such duties that are usual to the office of the Treasurer or as shall be ordered by the President or the Board of Trustees.

**Section J**            **TAX PREPATION**

The Treasurer shall prepare and turn over to the Lodge's CPA all documents, under his control, needed for filing the Lodge's tax returns, with the State of Michigan and the IRS.

**Section K**            **EXPIRATION OF TERM OF OFFICE**

The Treasurer shall convey to their successor all monies, record books, books of accounts, documents, records, paraphernalia, equipment and all other property of the Lodge within two weeks after the expiration of their term of office and shall require and receive a receipt thereof.

**ARTICLE 13  
SECOND VICE PRESIDENT**

**Section A      DUTIES OF THE SECOND VICE PRESIDENT**

The Second Vice President shall examine the dues cards of all members at the General Membership meeting as well as meetings of the Executive Board and Board of Trustees.

1. The Second Vice President shall ascertain that all members in attendance at meetings are in good standing and entitled to remain.
2. The Second Vice President shall take up the password from members and report to the President.
3. The Second Vice President shall perform and render such assistance as the President and Board of Trustees may require.

**ARTICLE 14  
SERGEANT-AT-ARMS**

**Section A      DUTIES OF THE SERGEANT-AT-ARMS**

The Sergeant-At-Arms shall have charge and control of the meeting place as directed by the President.

1. The Sergeant-At-Arms shall perform and render such assistance as the President and Board of Trustees may require.

**ARTICLE 15  
LODGE TRUSTEES**

**Section A      BUILDING AUTHORITY TRUSTEES**

The Trustees of the Lodge shall serve as the Building Authority.

**Section B      SELECTION OF CHAIRMAN OF BUILDING AUTHORITY TRUSTEES**

The Trustees shall choose one of their members to serve as chairman of the Building Authority, during the December meeting.

**Section C      REPAIRS, MAINTAINS, AND UPKEEP OF LODGE PROPERTY**

The Trustees shall have charge of and be responsible for repairs, maintenance, upkeep and operation of all properties of the Lodge.

**Section D      LODGE RENTALS AND MAINTENACE CONTRACTS**

The Trustees shall be empowered to execute contracts for rentals and those necessary to maintain the function of the Lodge Building.

**Section E      QUARTERLY REPORTS**

The Building Authority shall file with the Secretary quarterly reports of all receipts and disbursements and such other reports that the Lodge shall require.

**Section F      CHAIR SERVES ON BUDGET COMMITTEE**

By virtue of his office, the chairman shall serve in the Budget Committee.

**ARTICLE 16  
DELEGATES**

**Section A      MEMBERS ELIGIBLE AS DELEGATES**

Any Active Member may be eligible as delegate for conference by State and National Lodges, provided that he has attended one-half of the regular meetings of the Lodge in the past previous twelve (12) months, and has been a member of this Lodge for at least one year.

**Section B      DELEGATES BY VIRTUE OF OFFICE**

By virtue of his office, the President shall be a delegate to the State and National Conferences. By virtue of his office, the Vice President shall be a delegate to the National Conference. By virtue of his office, the Secretary shall be a delegate to the State Conference. All other delegates shall be elected by the membership as outlined in these articles.

**Section C**            **NOMINATIONS AND ELECTIONS OF DELEGATES**

Delegates and alternates to the State and National Conference shall be nominated during the regular business meetings of February and March of each year.

1. If the number of members nominated is not greater than the number of delegates, a motion from the floor a motion may be made by any member from the floor of the March to have the Lodge Secretary cast one vote for all delegates and declare them elected and no ballots will be sent out. Otherwise, within ten (10) days following the March meeting, ballots shall be mailed out to all Active members. A return addressed envelope, bearing the return address to the Election Committee shall be included with each ballot. The ballots must be returned to the Election Committee by the April General Membership meeting when the results will be tabulated and announced.
2. All voting for contested Conference Delegates shall be by secret ballot. The President shall appoint three (3) tellers who are responsible to verify that all voters are qualified to vote and collect and account for all votes and report to the membership the results of said election.
3. Ties will be resolved by secret ballot of the qualified voting members present at the General Membership meeting. These tellers shall be called the Election Committee.
4. Qualified candidates receiving the highest number of votes shall be declared elected.

**Section D**            **TERM OF OFFICE**

The term of office of each Delegate and Alternate Delegate to the State and National Conference shall commence with the assembling of the State and National Conference and terminate upon the election and qualification of each successor.

**Section E**            **COMPENSATIONS**

All delegates attending State and National Conferences shall be compensated as prescribed by the Lodge.

**ARTICLE 17  
GENERAL COUNSEL**

**Section A**

There may be a General Counsel and, when necessary, Associate Counsel, designated by the President. The General Counsel and such Associate Counsel shall serve as legal representatives to the Lodge in all legal matters subject to approval of the Board of Trustees.

**Section B**

The General Counsel shall have his dues paid by the Lodge.

**ARTICLE 18  
CONSTITUTION**

**Section A**

This Constitution shall be the fundamental Law of the Order, together with the By-Laws enacted in conformance therewith, shall govern the conduct of this Lodge.

**ARTICLE 20  
ASSOCIATE MEMBERS**

**Section A**            **ACKNOWLEDGEMENT OF ASSOCIATE MEMBERS**

The Fraternal Order of Police recognizes, acknowledges, and validates Associate Members. Such associate members shall be known as Fraternal Order of Police Associate members. Such associate members shall be subject to the control and supervision of the lodge with which they are affiliated.

**Section B**            **ASSOCIATE MEMBERSHIP AS A PRIVILEGE**

Associate membership is a privilege. Associate membership may be permitted, denied or revoked at the pleasure of the governing body of the lodge with which an associate member is directly affiliated.

**Section C**            **ASSOCIATE MEMBERSHIP APPLICANTS**

Associate Members shall include those non-law enforcement persons submitted by members of the Lodge and upon approval by the membership of the lodge. All new prospective Members must be sponsored by an Active Member of the Lodge.

**Section D**            **ASSOCIATE RESPONSIBILITY**

It shall be the duty of each Associate member to conscientiously seek to understand and exemplify by practice the intent and purpose of his obligation as a member of this Lodge No. 130 and the State Lodge of Michigan, and ultimately the Grand Lodge.

**ARTICLE 21  
AUXILIARY LODGE**

**Section A**            **ACKNOWLEDGEMENT OF AUXILIARY LODGE**

The Fraternal Order of Police recognizes, acknowledges and validates Auxiliaries of Lodge No. 130. Such Auxiliaries may function as Lodge No. 130 Auxiliaries. Such Auxiliaries shall be subject to the control and supervision of the lodge with which they are affiliated. They shall conform to and be governed by a Constitution and such By-Laws as they shall adopt and which, at all times, be subject to approval of the governing body of the lodge with which they are affiliated and, ultimately, the Grand Lodge.

**Section B**            **AUXILIARY MEMBERSHIP AS A PRIVILEGE**

Auxiliary Membership is a privilege. Auxiliary Membership may be permitted, denied or revoked at the pleasure of the governing body of the Lodge with which and Auxiliary Lodge is directly affiliated.

**Section C**            **AUXILIARY LODGE CONSTITUTION AND BYLAWS**

Auxiliary Lodges shall conform to and be governed by a Constitution and Bylaws. Such Constitution and Bylaws shall be consistent with the Subordinate Lodge with which they are affiliated, as well as the Constitution and Bylaws of the State Lodge of Michigan and the Grand Lodge.

**ARTICLE 22  
DISCIPLINE**

**Section A**

This Article shall govern discipline of officers and members of Lodge No. 130 and shall be interpreted in such manner as to afford equity and fairness to all affected thereby.

**Section B**

Discipline shall be initiated by Lodge No. 130 and imposed upon an individual member, only in extraordinary circumstances where the member, has acted or failed to act in respect of a matter direct and significant import to the Lodge or has violated this Constitution, the By-Laws, or the Ritual of the Order.

**Section C**            **INDIVIDUAL MEMBERS**

Except as otherwise provided herein, individual members shall only be disciplined by the Subordinate Lodge of which they are a member.

1. If discipline is imposed by the Lodge upon an individual member which results in suspension, expulsion, or removal from office, that member may appeal such decision to the State Lodge of Michigan.
  - a. An appeal to the State Lodge of Michigan may be brought by filing a written notice of appeal with the State President not more than thirty (30) days after the member's receipt of official notification of suspension, expulsion or removal from office.

**ARTICLE 26  
OFFICIAL ORDER OF BUSINESS**

**Section A            ORDER OF BUSINESS**

The following Order of Business shall be followed, unless changed by the order of the President:

1.        Opening the Lodge
2.        Roll call of Officers
3.        Recognize Past Presidents
4.        Recognize Charter Members
5.        Introduction of Guests
6.        Additions or correction to the minutes from last month's meeting.
7.        Motion in order to accept the minutes as Printed/Corrected
8.        Applications for Membership
9.        Nominations.
  - a)        Delegates (Feb. & Mar.)
  - b)        Lodge Officers (Sept. & Oct.)
  - c)        Charge Election Committee
10.       Reports of Officers
11.       Motion to accept Officers Reports
12.       Committee Reports
13.       Motion to accept Committee Reports
14.       Drawing
15.       Communications
16.       Reports of Members Sick or in Distress
17.       Unfinished Business
18.       Past President Association
19.       New Business
20.       Good of the Order
21.       Announce results of Elections
22.       Closing Ceremony
23.       Adjourn meeting

**ARTICLE 27  
PARLIAMENTARY PROCEDURE**

**Section A**

Except as provided in this Constitution and the By-Laws, the latest edition of "Roberts' Rules of Order" shall govern the conduct and deliberations of the General Membership meeting, meetings of the Board of Trustees and committees of the Order.

**ARTICLE 28  
OFFICIAL RITUAL**

**Section A**

There shall be an official Ritual of the Order which shall be known as the Fraternal Order of Police Ritual.

**ARTICLE 29  
CONSTITUTIONAL AMENDMENTS**

**Section A**

The By-Laws of the Lodge shall at all times be subordinate and subject to the provisions of the Constitution of the Grand Lodge and of the State Lodge as such constitution now exists, or may from time to time here-after be altered or amended, and in the event of any conflict, the State Lodge shall govern.

**Section B**

When any member wishes to amend or add to any part of the By-Laws of the Lodge, he shall present it to the President in writing. The President in turn shall submit same to By-Laws Committee for review and consideration.

### **Section C**

A proposed amendment shall contain the precise language of the proposed amendment.

1. The proposed amendment shall specifically set forth the language to be added, deleted and / or revised.
2. The proposed amendment shall specifically identify each and every Article and Section of this Constitution and Bylaws affected thereby.
3. Proposed amendments shall be accompanied by a written statement setting forth the basis for the proposed amendment.
  - a. Such written statement shall not exceed one (1) page in length.
  - b. Such written statement need not be submitted in resolution form.

### **Section D**

1. The Constitution and Bylaws Committee shall receive all proposed amendments to this Constitution and Bylaws.
  - a. The Constitution and Bylaws Committee shall review all proposed amendments for form, substance, grammar and the proper placement within this Constitution and Bylaws.
  - b. The Constitution and Bylaws Committee shall consider the proposed amendment and report their findings and recommendations to the Lodge Board of Trustees and the membership at two (2) consecutive meetings of the General Membership.
  - c. Voting shall be conducted after the second reading at the General Membership meeting.

### **Section E**

It shall take a two-thirds (2/3) majority vote of all Active Members voting to alter in any way these By-Laws of Lodge No. 130.

## **ARTICLE 30 DUES AND ASSESSMENTS**

### **Section A**      **DUES**

The fee for initiation for membership shall be twenty-five (\$25.00) dollars and shall accompany applications for membership. Effective 1-1-06.

### **Section B**      **APPLICATION FOR MEMBERSHIP**

At the first meeting following the receiving of an application for membership, the applicant will be spoken on by the sponsoring member. If the applicant is applying for Active Membership it will be voted on that meeting and if the application is for an Associate Membership it will be read again at the next regular meeting (not to exceed 35 days), and voted on at that time. In either case if the member is accepted into the Lodge he will be officially recognized following the vote.

### **Section C**

Dues for the membership shall be set by the General Membership.

1. The Lodge Executive Board shall be the sole means of submitting a dues change. If a change in the amount of dues is requested by the Lodge Executive Board, it shall be submitted to the General Membership for disposition.
2. A request to change dues shall be submitted at the March and September meetings only. A two-thirds (2/3) majority vote shall be necessary to approve a change. In event a change is approved, it shall be effective the following Lodge year.
3. Any member in good standing shall have the right to appeal a change in dues. The appeal process shall be as follows:
  - a. The Member shall submit an appeal in writing to the Lodge Secretary within 45 days.
  - b. The Lodge Secretary shall submit the written appeal to the General Membership at the next meeting.
  - c. The Member appealing shall have the opportunity to address the membership. In the absence of the Member, the appeal shall be read by the Secretary and considered at face value.
  - d. The Membership at the meeting shall vote on the appeal. A two-thirds (2/3) majority will be needed to cause further action on the appeal.
  - e. Should the vote mandate further action, the next step of appeal shall be to mail ballots to the membership to confirm or deny the dues change.
  - f. The result of this vote shall be final disposition of the appeal.
4. Dues shall automatically be increased, when the State or Grand Lodges increases per capita tax, rounded off to the next highest dollar amount
5. If the dues are not paid by the second (2<sup>nd</sup>) Thursday of January, there will be a penalty fee of ten (10%) percent added.

**Section D**                    **SUSPENDED MEMBERSHIP**

Any member being in arrears in his dues to this Lodge ninety (90) days shall be suspended from Lodge No. 130, and not be eligible to any rights or benefits until his arrears are paid in full and a favorable vote cast for his reinstatement of membership, shall be fined twenty-five (\$25.00) dollars for the reinstatement fee (arrears shall include Dues and late fees). Effective 1-1-06.

**Section E**                    **GOLD CARD (ACTIVE)**

Any Active Member who retires and has paid his dues for fifteen (15) years and is in good standing shall be classified as an Active Gold Card Member of the Lodge and shall the pay per-capita tax as set by the State and Grand Lodge plus any assessments approved by the General membership of Lodge 130. Special assessments shall be any increase of dues of Active and Associate Members, over the amount in effect on 1/1/05, and that being \$50.00. But, the total shall not be more that 50% of the Active Members dues. The 50% cap shall not include any increase in per capita tax by the State or Grand Lodges, above the \$20.00 amount which was in place on 1/1/08. No Active Member shall have the option to pay his dues in advance to obtain the fifteen (15) year level. If retired member finds it a hardship to pay per-capita tax, the Member may appear before the Executive Board, or write a letter explaining the hardship. The Executive Board, upon such notification shall investigate, and upon making such a determination may waive the Active Gold Card Member dues, to be reviewed on a yearly basis.

**Section F**                    **MEMBERS OF THE YEAR**

Members of the Year, for that year, shall have their dues paid for by the Lodge.

**Section G**                    **PAST PRESIDENTS**

Past Presidents shall the pay per-capita tax, as set by the State and Grand Lodge plus any assessments approved by the General membership of Lodge 130. Special assessments shall be any increase of dues of Active and Associate Members, over the amount in effect on 1/1/05, and that being \$50.00. But, the total shall not be more that 50% of the Active Members dues. The 50% cap shall not include any increase in per capita tax by the State or Grand Lodges, above the \$20.00 amount which was in place on 1/1/08.

**Section H**                    **BOARD OF TRUSTEES**

The members of the Board of Trustees shall pay per-capita tax, as set by the State and Grand Lodge plus any assessments approved by the General membership of Lodge 130. Special assessments shall be any increase of dues of Active and Associate Members, over the amount in effect on 1/1/05, and that being \$50.00. But, the total shall not be more that 50% of the Active Members dues. The 50% cap shall not include any increase in per capita tax by the State or Grand Lodges, above the \$20.00 amount which was in place on 1/1/08.

**Section I**                    **REINSTATEMENT**

Any member resigning from this Lodge and applying for reinstatement shall make new application and submit the same with the regular fee and a favorable vote cast by membership for his reinstatement.

**Section J.**

Each and every member shall receive from the State Lodge:

1. A subscription to the official publication from the State Lodge.
2. An accidental death benefit of such value as determine by the State Board of Trustees.
3. A membership card shall be provided for all Active, Retired, Honorary, and Associate Members, and shall be issued by the Secretary and shall show records of dues paid by such member as required by Lodge.

**Section K**                    **Life Membership (Active)**

1. An Active Member will obtain Life Membership, in FOP Lodge 130, after he/she has been a member, in good standing, for twenty-five (25) years, and has not retired from Police work and obtain the Gold Card Status.
2. Once the member retires from Police work, and qualifies for Gold Card Status as defined in Article 28 Section 5; They will be changed from Life Membership to Gold Card Membership.
3. The Life Member will have to pay the per-capita tax, as set by the State and Grand Lodge plus any assessments approved by the General membership of Lodge 130. Special assessments shall be any increase of dues of Active and Associate Members, over the amount in effect on 1/1/05, and that being \$50.00. But, the total shall not be more that 50% of the Active Members dues, each year to remain as a member in good standing. The 50% cap shall not include any increase in per capita tax by the State or Grand Lodges, above the \$20.00 amount which was in place on 1/1/08. If the member fails to pay the per-capita tax, they will be suspended from the Lodge and lose all rights and benefits.

**Section L**

**Life Membership (Associate)**

1. An Associate Member may obtain Life Membership Status in FOP Lodge 130, after being a member for twenty-five (25) years. After the Associate Member has obtained their Life Membership Status, they will have to pay the per-capita tax as set by the State and Grand Lodges plus any assessments approved by the General membership of Lodge 130. Special assessments shall be any increase of dues of Active and Associate Members, over the amount in effect on 1/1/05, and that being \$50.00. But, the total shall not be more than 50% of the Active Members dues. The 50% cap shall not include any increase in per capita tax by the State or Grand Lodges, above the \$20.00 amount which was in place on 1/1/08.
2. If the Associate Member chooses not to pay the fees as set in Paragraph 1, they will be suspended from the Lodge and lose all rights and benefits.

**Section M**

**Gold Card (Associate)**

1. The Executive Board may grant "Gold Card" status to an Associate Member for outstanding service to the lodge and at least twenty-five (25) year of continuous membership in the lodge, by a vote of the Executive Board. The Executive Board may waive the twenty-five (25) years of service requirement by a unanimous vote. There shall not be more than two Associate Gold Card Members status granted in one year. After the Associate Gold Card Member status has been granted, they will have to pay per-capita tax as set by the State and Grand Lodges plus any assessments approved by the General membership of Lodge 130. Special assessments shall be any increase of dues of Active and Associate Members, over the amount in effect on 1/1/05 that being \$50.00. But, the total shall not be more than 50% of the Active members' dues. The 50% cap shall not include any increase in per capita tax by the State or Grand Lodges, above the \$20.00 amount which was in place on 1/1/08.
2. If the Associate Gold Card Member chooses not to pay the fees as set in Paragraph 1, they will lose their right to vote on in house matters, go to the State Conference as a guest of this Lodge, being an Associate Advisor and lose their benefits in the Bereavement Fund.

**Section A**

**ASSESSMENTS**

1. All monies collected for initiation fees and dues shall be known as the General Fund, and all expenses shall be paid from there.
2. Any and all monies raised by functions of this Lodge shall be properly accounted for by the Treasurer, Committees and Committee Chairman shall be responsible to the Treasurer for any funds derived from, or expenditures made, in handling these functions, shall be retained in the General Fund.

# Bylaws

**BYLAWS  
ARTICLE 1  
NAME AND INSIGNIA**

**Section A**

No member or Subordinate Lodge shall use the name, marks or insignia of the Fraternal Order of Police except as authorized by this Constitution and Bylaws, the National Board of Trustees or set forth herein.

**Section B**

The unauthorized use or abuse of the name, marks or insignia of the Fraternal Order of Police or the infringement of a trademark thereof by a member or Subordinate Lodge shall be grounds for discipline. Such discipline may include suspension, expulsion, removal from office or revocation of the lodge charter.

**Section C**

The National Secretary shall promulgate such rules deemed necessary to protect, police, regulate and license the trademarks of the Order. The National Secretary shall ensure that the name and insignia of the Order is used only for the purposes established by and in accordance with the authority granted by the National Board of Trustees.

**BYLAWS  
ARTICLE 2  
CHARACTER**

**Section A**

The Lodge of shall take cognizance of all matters of statewide scope and concerning the welfare and interest of law enforcement officers and their families. The Executive Board shall take such immediate action as is necessary to safeguard their welfare or interests by providing aid and such other services that may be required.

**Section B**

In matters of a purely local scope or concern, the Board of Trustees may provide such legal or technical advisory service as may be appropriate.

**Section C**

Any Subordinate Lodge contemplating a lawsuit, using the name of the Fraternal Order of Police as a party, shall furnish the State Board of Trustees all of the details pertinent to the case. Court action shall not be started until permission has been granted by the State Board of Trustees, or a committee designated by them to handle such matters.

**BYLAWS  
ARTICLE 3  
(RESERVED)**

**BYLAWS  
ARTICLE 4  
(RESERVED)**

**BYLAWS  
ARTICLE 5  
ORGANIZATION**

**Section A**

The President or the Board of Trustees shall establish committees as they so prescribe.

**Section B**            **COMMITTEE APPOINTMENTS**

The President and Vice President shall make all appointments to committees in accordance with the provisions of the Constitution.

1. The President shall appoint the majority of committee members, while the Vice President shall appoint the minority of committee members.
2. The President shall appoint the Chairman of all committees.
3. The Board of Trustees shall approve all committee appointments.
4. No Member shall be appointed as Committee Chairperson or Chaplin unless that Member is an Active Member in good standing.
  - a. In the event the President and/or Vice President are unable to fill the positions of Committee Chairperson or the Chaplin with an Active Member an Associate Member in good standing shall be appointed, subject to approval of Lodge Members present.
  - b. Should an Associate Member be appointed as a Committee Chairperson or Chaplin, he/she shall be subject to the same tenure as an Active Member in the same position.

**Section C**            **BUDGET/INVESTMENT COMMITTEE**

The Lodge shall maintain a standing Budget/Investment Committee.

1. The Legislative Committee shall consist of the Treasurer, Vice President and Chairman of the Building Authority, with the Lodge Certified Public Accountant as an advisor.
2. All new request for donations that are not in the budget will be presented to this committee for a decision, pro or con. Their decision will be submitted to the Executive Board for their consideration and then presented at the next General Membership meeting for a final decision...

**Section D**            **ELECTION COMMITTEE**

The Lodge shall maintain an Election Committee.

1. The President and the Vice President shall appoint the members of the Election Committee as needed for either Lodge Officers or conference delegates' elections.
  - a. The committee shall be comprised of not less than three (3) members...
2. The Election Committee shall adopt rules and regulations for the conduct of elections.
  - a. The Election Committee shall be responsible for the distribution of ballots and the canvassing of votes.
3. After the President has declared the polls closed, the Election Committee shall count the votes and determine the number of votes cast for each candidate.
  - a. The Chairman of the Election Committee shall report the results to the President and the members at the General Membership meeting.

**Section E**                    **CONSTITUTION AND BYLAWS COMMITTEE**

The Lodge of Michigan shall maintain a standing Constitution and Bylaws Committee.

1. The Constitution and Bylaws Committee shall receive and consider all proposed amendments to this Constitution and Bylaws and report their findings and recommendations to the Board of Trustees and the General Membership for their consideration.
2. The Constitution and Bylaws Committee shall meet to consider amendments and updates to this Constitution and Bylaws as deemed necessary and appropriate by the President.
3. The Constitution and Bylaws Committee shall advise the President as to questions of constitutional interpretation.

**Section F**                    **BENEVOLENCE COMMITTEE**

The Lodge of shall maintain a Benevolence Committee consisting of three (3) members, who are elected officers appointed by the President and Vice President.

1. The “Benevolence Committee” shall be responsible for the day-to-day management of the plan to assure that there are sufficient funds to make the necessary death benefit payments. The “Benevolence Committee” shall also be responsible for the accounting of all funds received by the committee for use and benefit of the plan.
2. The Committee shall be subject to the same auditing procedures that other Lodge financial committees are subject to.

**Section G**                    **AUDIT COMMITTEE**

The Audit Committee shall consist of three (3) members, two (2) Active members and one (1) Associate member, appointed by the President and Vice President.

1. The Audit Committee shall at least semi-annually examine and review all Financial Records and Accounts of the Lodge and make a report of their findings before the Board of Trustees. The Audit Committee may, with the approval of the Board of Trustees, employ a Certified Public Accountant to perform detailed audits if necessary.
2. The Audit Committee shall ascertain that all monies received have been allotted to the credit of the proper funds and so deposit in the name of the Lodge.

**BYLAWS  
ARTICLE 6  
OFFICERS**

**Section A**

All Officers shall attend all meetings of the Board of Trustees and the General Membership meetings.

1. Those Officers serving on the Executive Board shall attend all meetings of the Executive Board also.

**Section B**                    **COMPENSATION**

Any Officer, Committee Member or any other member performing a duty or service for the Lodge of shall be compensated for services.

1. Compensation shall be determined by the Board of Trustees.
2. Each member seeking compensation from or reimbursement by the Lodge of shall furnish a voucher to the President.
  - a. Such voucher shall provide a detailed statement of expenses incurred and paid by the member in the service of the Lodge.
  - b. Such voucher shall be approved or rejected by the President.

**Section B**                    **ACTIVITY REPORTS**

Each Officer shall give a monthly report. Such report shall detail all activities performed on behalf of the Lodge during that month.

**BYLAWS  
ARTICLE 7  
EXECUTIVE BOARD**

**Section A**

All Executive Board shall attend all meetings of the Executive Board, the Board of Trustees and the monthly General Membership meetings.

**Section B**

The Executive Board shall meet each year in the month of January to establish a budget for the following fiscal year.

1. Such budget shall include line items in respect to each and every financial activity of the Lodge.
2. The proposed budget shall be submitted to the Board of Trustees for their approval at the next meeting of the Board of Trustees.

**BYLAWS  
ARTICLE 8  
LODGE TRUSTEES**

**Section A**

The Lodge Trustees shall attend all meetings of the Board of Trustees and the monthly General Membership meetings.

**Section B**

The Lodge Trustees shall have charge of and be responsible for all properties of the Lodge.

1. The Trustees shall have ultimate responsibility for the physical property of the Lodge.
2. The Trustees shall make a complete and itemized inventory, and reconcile the same to the books of the Lodge.
3. The Trustees shall make a full and complete report to the Board of Trustees and General Membership meetings business transacted since the last meeting.

**BYLAWS  
ARTICLE 9  
PRESIDENT**

**Section A**

The President shall submit a report to the Membership at each monthly meeting.

**Section B**

At each meeting of the Board of Trustees, the President shall give a full and complete report of all their business transacted on behalf of the Lodge since the last meeting of the Board of Trustees together with such recommendations, as he may deem advisable.

**BYLAWS  
ARTICLE 10  
PAST PRESIDENTS**

**Section A**

The Immediate Past President shall attend all meetings of the Board of Trustees, and the membership, and shall assist and advise the President and the Board of Trustees in the performance of their duties and shall execute such assignments as may be ordered by them.

1. All living Past State Presidents shall be lifetime members.

**BYLAWS  
ARTICLE 11  
VICE PRESIDENT**

**Section A**

The Vice President shall give a report to the membership and Board of Trustees at each monthly meeting.

**BYLAWS  
ARTICLE 12  
SECRETARY**

**Section A**

The Secretary shall give a report to the membership and Board of Trustees at each monthly meeting.

**Section B**

The Secretary shall ensure that all pertinent reports are printed in the minutes.

1. The Secretary shall also send one (1) copy of the minutes to each member.

**Section C**

The Secretary shall be responsible for the compilation, printing and distribution of this Constitution and Bylaws.

**Section D**

The Secretary shall collect all dues, and report to the President any member not current.

**Section E**

The Secretary shall submit a written report to the membership of all members arrear in their dues.

**BYLAWS  
ARTICLE 13  
TREASURER**

**Section A**

The Treasurer shall submit a written report at the Board of Trustees meeting. He shall also report to the General Membership meeting monthly.

**Section B**

The Treasurer shall cause an annual audit of the financial books, records and accounts of the Lodge to be conducted by a certified public accountant, upon the approval of the Board of Trustees.

**BYLAWS  
ARTICLE 14  
SECOND VICE PRESIDENT**

**Section A**

The Second Vice President shall report to the membership at each monthly meeting.

**BYLAWS  
ARTICLE 15  
SERGEANT-AT-ARMS**

**Section A**

The Sergeant-At-Arms shall report to the membership at each monthly meeting.

**BYLAWS  
ARTICLE 16  
LODGE TRUSTEES**

**Section A**

The Trustees shall serve as the "Building Authority" and shall give a report to the membership at each monthly meeting.

**BYLAWS  
ARTICLE 17  
DELEGATES**

**Section A**

The Delegates to the State and National Conference shall attend all meetings of the Conference they were elected to attend.

**Section B**

A conference report shall be made at the monthly meeting following the conference.

**BYLAWS  
ARTICLE 18  
LEGAL COUNSEL**

**Section A**

Legal Counsel shall report any legal matter that may have been referred to them to the Board of Trustees for their consideration.

**BYLAWS  
ARTICLE 19  
BONDS AND INSURANCE**

**Section A**

The Lodge shall maintain a bond or insurance in respect to the fidelity of those officers or members having access to or control over funds of the lodge.

1. The Lodge shall provide proof of such bond or insurance to the office of the State Lodge Executive Director, as required in the State Lodge By-Laws.

**BYLAWS  
ARTICLE 20  
ASSOCIATE**

**Section A**

Members appointed as Associate Advisors shall attend all meetings of the Board of Trustees, General Membership, and Building Authority.

**Section B**

Associate Advisors shall report to the membership at each monthly meeting.

**Section C**

Associate members may have voice and vote at the Lodge meetings when recognized by the chair.

**BYLAWS  
ARTICLE 21  
AUXILIARIES  
(RESERVED)**

**BYLAWS  
ARTICLE 22  
(RESERVED)**

**BYLAWS  
ARTICLE 23  
DISCIPLINE**

**Section A**

Due process shall be afforded to all parties involved in any disciplinary hearing conducted by and this Lodge and the State lodge of Michigan.

**Section B**

In any disciplinary hearing conducted by the State Lodge of Michigan or this Lodge, the body conducting the hearing shall adhere to the following:

1. Any complaint, charge or allegation shall be made under oath and in writing.
  - a. The complaint, charge or allegation shall provide such facts as may enable the charged party to be fully apprised of the nature of the charge.
2. The party charged shall be provided with a copy of such complaint, charge or allegation.
3. The party charged shall be provided sufficient time to prepare a defense.
  - a. Sufficient time shall not be less than thirty (30) days.
4. Conduct a hearing upon the matter.
  - a. Throughout the hearing, the trier-of-fact shall limit the scope of the inquiry to the specific complaints, charges or allegations.
5. Adhere to an orderly procedure which places the burden-of-proof upon the party charging the member or Lodge Officer.
6. Permit all parties involved to introduce documents, exhibits and the testimony of witnesses in accordance with such rules of evidence as may be determined and applied uniformly by such body.

**Section C**

Discipline may be imposed upon a member or Lodge Officer for any violation of the Good of the Order, including, but not limited to the following:

1. Violations of any of the following:
  - a. Violations of the Constitution.
  - b. Violations of the Bylaws.
  - c. Violations of the Ritual of the Order.
  - d. Violations of Oath or Obligations of the Order.
2. Acts of disloyalty to the Fraternal Order of Police, including, but not limited to:
  - a. Such other act so as to bring disrepute, disgrace or dishonor upon the Fraternal Order of Police.
3. Distribution or use of the membership list for any reason without the expressed permission of the Board of Trustees.
4. The unauthorized use or the abuse of the name or insignia of the Fraternal Order of Police or the infringement of a trademark thereof.

5. General Discipline:
- 1). The discussion of religion, racial matters or un-Americanism shall not be permitted at the meeting.
  - 2). No gambling of any kind shall be allowed during the meeting. Drinking and serving of alcoholic beverages shall be allowed during the meeting provided it does not disrupt or interfere with said meeting. The President or the Officer chairing the meeting shall have the authority to close the bar if it disrupts or interfere with said meeting. Any member of the Lodge attending a meeting under the influence of intoxicating beverages or disrupting the order of the meeting, interfering with or delaying the progress of said meeting, shall be requested to leave the meeting, failure to comply, members will be ejected from the meeting at the direction of the President by the Sergeant-At-Arms.
  - 3). It shall be the duty of each and every member of the Lodge to sustain its Officers in proper discharge of their duties.
  - 4). No motion made and carried by a majority of the members of that date attending Lodge shall be declined, changed or annulled without a vote of two-thirds (2/3) of the membership at a regular meeting of the Lodge while in session.
  - 5). No member shall speak on any question before the Lodge without first rising and respectfully addressing the chair and being recognized by same. A member speaking shall confine himself to the subject under debate and at no time use personal, indecorous or sarcastic language to reflect on the Lodge or brother member and when his speech is concluded resume his seat.

**BYLAWS  
ARTICLE 24  
PENALTIES**

**Section A**

Any Member who shall abuse the use of the Lodge or be guilty of any offense against the Lodge shall be fined, suspended, or expelled from the Lodge, after a fair trial and hearing by the Executive Board. Lodge meaning Building, Property, and/or Members.

**Section B**

Any Member of this Lodge dishonorably discharged from his duties as a Law Enforcement Officer after a fair trial, or resigns while charges are pending against such member, shall automatically stand expelled from this Lodge. The President shall appoint a committee of three (3) members of the Lodge to investigate and report to the Membership, any final decision for expulsion from the Lodge will rest with the Membership.

**BYLAWS  
ARTICLE 25  
(RESERVED)**

**BYLAWS**  
**ARTICLE 26**  
**WIDOWS AND ORPHANS BEREAVEMENT FUND**

**Section A**      **ELIGIBILITY**

All Active Members of F.O.P. Lodge 130 shall be eligible for the benefits provided under this plan.

1. All members in good standing will be “grandfather” into the plan on the effective date and shall not be adversely affected by progressive death benefit factors. Except for future modifications.
2. Any person who shall become a member after the effective date of this plan shall be subject to any progressive death benefit factor.
3. All members, except as herein exempted, shall have paid to their designated beneficiary a death benefit based upon the following table:
  - a. Under completion of one year.....\$500.00  
    Between one and two years.....\$750.00  
    Upon completion of two years...\$1500.00  
    Two years effective 1/1/93.....\$2000.00  
    Two years effective 7/1/93.....\$2500.00
4. Upon evaluation of the financial condition of the Bereavement Fund by the Bereavement Committee, the Executive Board may by a majority vote, adjust the benefit to be paid to the survivors of the Members of the Lodge.
5. Effective 6/11/98 Associate Members shall be included as follows;  
    Upon completion of two years.....\$1000.00
6. If any member’s dues are not paid, or waived by the Executive Board or the Constitution and By-Laws, they shall be exempt from disbursement from this fund.

**Section B**      **FUNDING**

The plan shall be funded as follows:

1. The Lodge’s share of any Vegas Night Proceeds.
2. Any other funding means deemed appropriate by a vote of the General Membership, at a General Membership meeting.

**Section C**      **MEMBERS RESPONSIBILITY**

1. It shall be the sole responsibility of the member to provide the “Benevolence Committee” with the name and address of his/her beneficiary. The member shall designate a primary beneficiary, and may designate a secondary beneficiary to the committee. Should the primary beneficiary pre-decease the member then the secondary beneficiary shall receive said death benefit, however should both the primary and secondary beneficiaries pre-decease the member then the death benefit shall be retained by the “Benevolence Committee”.
2. The “Benevolence Committee” shall be held harmless from any death benefit payment made in error, due to the member failing to report a change in beneficiary, payment shall be made only to the primary or secondary beneficiary, unless such payment would be protected by law.
3. At no time shall a payout to a beneficiary or multiple beneficiaries, exceed the amount of money available in the Bereavement Fund.
4. Any member who is suspended or has failed to pay their dues, and is dropped from the membership of the Lodge according to the procedure outlined in the By-Laws, shall not be eligible for any disbursement. Upon reinstating their membership a member will be subject to the progressive death benefit, as outlined above, with the member starting at entry level.
5. A death certificate will be required for the designated beneficiary to receive a disbursement. A disbursement may precede the death certificate if circumstances warrant such action.

**Section D**      **ORGANIZATION**

1. The death benefit plan shall be controlled by a committee, consisting of three (3) members, who are elected officers appointed by the President, and shall be called the “Benevolence Committee”.
2. The “Benevolence Committee” shall be responsible for payment of death benefits to the designated beneficiary. The “Benevolence Committee” shall also be responsible for the day to day management of the plan to assure that there are sufficient funds to make the necessary death benefit payments. The “Benevolence Committee” shall also be responsible for the accounting of all funds received by the committee for use and benefit of the plan.
3. The Committee shall be subject to the same auditing procedures that other Lodge financial committees are subject to.

**BYLAWS  
ARTICLE 27  
OFFICIAL ORDER OF BUSINESS  
(RESERVED)**

**BYLAWS  
ARTICLE 28  
PARLIAMENTARY PROCEDURE  
(RESERVED)**

**BYLAWS  
ARTICLE 29  
ANNUAL BUDGET**

**Section A**

The annual budget of the Lodge shall include an estimate of anticipated revenue, anticipated expenditures and line item estimates of the needs of the administrative and operational functions of the Lodge.

**BYLAWS  
ARTICLE 30  
BYLAW AMENDMENTS**

**Section A**

In order to amend these By-Laws, a majority of the Board of Trustees shall submit the propose an amendment to these Bylaws.

1. Such proposed amendment shall be submitted for consideration and vote by the Membership of the Lodge.
2. To become a part of these Bylaws, an amendment shall pass by a vote of two-thirds (2/3) majority of the members voting at the meeting, after the second reading.

**Section B**

A proposed amendment shall contain the precise language of the proposed amendment.

1. The proposed amendment shall specifically set forth the language to be added, deleted and / or revised.
2. The proposed amendment shall specifically identify each and every Article and Section of these Bylaws affected thereby.
3. Proposed amendments shall be accompanied by a written statement setting forth the basis for the proposed amendment.
  - a. Such written statement shall not exceed one (1) page in length.
  - b. Such written statement need not be submitted in resolution form.

**Section D**

1. The Constitution and Bylaws Committee shall receive all proposed amendments to these Bylaws.
2. The Constitution and Bylaws Committee shall review all proposed amendments for form, substance, grammar and the proper placement within this Constitution and Bylaws.
3. The Constitution and Bylaws Committee shall consider the proposed amendment and report their findings and recommendations to the Membership at the next meeting for a first reading and publication in the minutes.

**BYLAWS  
ARTICLE 31  
DUES AND ASSESSMENTS**

**Section A**

The annual Dues shall be paid in accordance with the provisions of the Constitution.

**Section B**

No member shall print or cause to be printed, a replica of the official dues card of the Grand Lodge. Nor shall any member use any other dues card.

**Section C**      **ASSESSMENTS**

In the event of an emergency as determined by the Board of Trustees in accordance with the Constitution, the Board of Trustees shall determine the amount of assessment required from each member in order to meet the emergency.

1. The Board of Trustees shall notify each member by Mail of the intent to levy an assessment upon the membership.
  - a. Such notification shall include the reasons for the assessment and a detailed account of probable expenditures.
  - b. At the second (2<sup>nd</sup>) General Membership Meeting following the announcement of assessment, the membership in attendance, shall vote to accept or deny the assessment.

**BYLAWS  
ARTICLE 32  
GRAND LODGE CONSTITUTION AND BYLAWS TO GOVERN**

**Section A**

Any items deleted or not otherwise mentioned in this document shall be controlled by the Constitution and Bylaws of the Grand Lodge of the Fraternal Order of Police.

**Section B**

The Constitution and Bylaws of the Grand Lodge of the Fraternal Order of Police shall take precedence, when any future changes place this document in conflict with those Constitution and Bylaws.

These Constitution and Bylaws adopted by the Fraternal Order of Police, South Oakland County, Lodge No. 130 on October 18, 1957.

Amended February 9, 1995  
Amended May 9, 1996  
Amended January 9, 1997  
Amended February 17, 1997  
Amended March 13, 1997  
Amended June 11, 1998  
Amended October 8, 1998  
Amended January 13, 2000  
Amended June 12, 2003  
Amended November 11, 2004  
Amended December 9, 2004  
Amended May 12, 2005  
Amended July 14, 2005  
Amended January 12, 2006  
Amended July 12, 2007  
Amended March 13, 2008  
Amended December 11, 2008